

The Sheldon Singers Website Privacy Notice

The following information is currently collected:

- Personal identifiers, e.g. name and contact details
- Your voice profile e.g. Soprano, Bass etc.

All of the personal information processed is provided directly by you for one of the following reasons:

- To maintain a database of choir members
- To be available for choir members to communicate with each other

Under the General Data Protection Regulation (GDPR), the lawful bases relied on for collecting this information are:

- Your consent. You are able to remove your consent at any time
- Compliance with a legal obligation to keep records

The information that you have given us is used in order to:

- Keep choir members up to date with any changes or news
- Keep a record of subscription payments

This information will never be shared with 3rd parties unless:

- You personally give consent for a specified reason
- Required to disclose or access your account by law or by any Governmental body

Your information is securely stored:

- The membership pages are password protected
- The website has SSL encryption

Under data protection law, you have rights including:

- access - You have the right to ask for copies of your personal information
- rectification - You have the right to ask to rectify information you think is inaccurate. You also have the right to ask to complete information you think is incomplete
- erasure - You have the right to ask to erase your personal information in certain circumstances
- restriction of processing - You have the right to ask to restrict the processing of your information in certain circumstances
- object to processing - You have the right to object to the processing of your personal data in certain circumstances
- data portability - You have the right to ask for the transfer of the information you gave to another organisation, or to you, in certain circumstances

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

In accordance with the provisions of the Data Protection Act 2018, as a charity/nonprofit organisation the Sheldon Singers are not required to register with the Information Commissioner in the UK as a “data controller”. However, we adhere to the code of practice as set out by the Information Commissioner's Office. Further details of the code are available at <https://ico.org.uk/your-data-matters/>

ICO Helpline number: 0303 123 1113 Registered Charity Number **1150507**

Cookies on the Website

Keeping information about you secure is very important to us and certain sections of the site may encrypt data using SSL or a comparable standard. However, no data transmission over the Internet can be guaranteed to be totally secure. As a result, whilst we strive to protect your personal information, we cannot ensure or warrant the security of any information which you send to us, and you do so at your own risk.

This site, like many others, uses small files called cookies to help customise your experience.

This page contains information on what 'cookies' are, the cookies used by our website, how to switch cookies off in your browser.

What are 'cookies'? 'Cookies' are small text files that are stored by the browser (e.g. Internet Explorer or Safari) on your computer or mobile phone. They allow websites to store such things as user preferences. You can think of cookies as providing a "memory" for the website, enabling it to recognise a user and respond appropriately.

How do we use cookies? A visit to a page on the Sheldon Singers website may generate the following types of cookie: Site performance cookies, Anonymous analytics cookies, Registration cookies, Session cookies, Third party cookies .

Site performance cookies This type of cookie remembers your preferences for tools found on the website, so you don't have to re-set them each time you visit.

Anonymous analytics cookies Every time a user visits our website, web analytics software provided by Google Analytics generates an anonymous analytics cookie. These cookies can tell us whether or not you have visited the site before. Your browser will tell us if you have these cookies; if you don't, we generate new ones. This allows us to track how many individual unique users we have, and how often they visit the site. Unless you are signed in (choir members only), these cookies cannot be used to identify individuals; they are used for statistical purposes only. If you are logged in, we will also know the details you gave to us for this, such as username and email address.

Registration cookies (for choir members only) When you register with EPC, we generate cookies that signal whether you are signed in or not. These values act as an anonymous identifier, one of which is stored in a database, alongside any information you may give us (such as your e-mail address).

Session cookie A session cookie will be used to store information about your login details. This cookie only remains for the duration of your visit to the website.

Third party cookies On some pages of the website, third parties may also set their own anonymous cookies, for the purposes of tracking the success of their application, or customising the application for you. For example, when you share an article using a social media sharing button via the website, the social network that has created the button may record that you have done this. We are not responsible for Third Party Cookies, i.e. those cookies which may be activated by linking to third party sites from our website. Because of how cookies work, we cannot access these cookies, nor can the third parties access the data in cookies used by us.

How do I turn cookies off?

It is usually possible to stop your browser accepting cookies, or to stop it accepting cookies from a particular website. However, removing cookies will prevent certain aspects of our site function from working correctly.

All modern browsers allow you to change your cookie settings. These settings will typically be found in the 'options' or 'preferences' menu of your browser.